

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. CONTRACT ID CODE	PAGE 1 OF 6 PAGES
2. AMENDMENT/MODIFICATION NO. PS04		3. EFFECTIVE DATE 6/8/2017	4. REQUISITION/PURCHASE REQ. NO. EQWPMA-16-5127	5. PROJECT NO. (If applicable)
6. ISSUED BY R&A Center 2 301 7th Street, SW Room 6049 Washington, DC 20407 United States		CODE WPH1AB	7. ADMINISTERED BY (If other than Item 5) GSA, FACILITIES MGMT & SERVICE PROGRAMS DIVISION 301 7TH STREET SW, ROOM 3660 WASHINGTON, DC 20407	CODE WPMA
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) DCM ARCHITECTURE & ENGINEERING, LLC 339 N FRONT ST STE A CAMDEN, NJ 81021 (b) (6)			<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO. <input type="checkbox"/> 9B. DATED (SEE ITEM 11) <input checked="" type="checkbox"/> 10A. MODIFICATION OF CONTRACT/ORDER NO. GS-11-P-16-YT-C-7173 <input checked="" type="checkbox"/> 10B. DATED (SEE ITEM 13) Aug 24, 2016	
CODE		FACILITY CODE		

**Committed**  
 REVIEWED  
 By Marcel Borda at 11:23 am, Jun 07, 2017

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.  
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
 (a) By completing items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted;  
 or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
 Modification Obligation Amount: \$81,330.54

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.  
 IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input checked="" type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 52.243-4 Changes
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

See Attached

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Robert Benson, Exec VP		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Tony Hubbard, Contracting Officer	
15B. CONTRACTOR (b) (6)	15C. DATE SIGNED 6/6/2017	15D. UNITED STATES OF AMERICA (b) (6)	16C. DATE SIGNED 6/8/2017
(Signature)		(Signature of Contracting Officer)	

(b) (6)

## Description of Amendment/Modification

Contract GS-11-P-16-YT-C-7173 for the Design Build to Replace Underground Hot Water Loop (NAC) is hereby modified (PS04) to add the following items to the Design-Build Hot Water Loop project at the Nebraska Avenue Complex, 3801 Nebraska Avenue, Washington, DC:

CE# 4 Testing of Suspected Asbestos Containing Materials (ACM). Extend period of performance by 30 days.

Additionally, the Contracting Officer's Representative has been re-delegated from Ian Mattonen to Stephen Haag. A COR Delegation Memo is attached for your records.

Original contract amount (b) (4)

Modification AA01 (b) (4)

Modification PS02 (b) (4)

Modification PS03 (b) (4)

Modification PS04 (b) (4)

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Revised contract amount \$1,622,912.00

The period of performance is extended from October 15, 2017 to November 15, 2017. All other terms and conditions remain unchanged. Should you have any questions regarding this contract, please contact the Contract Specialist (michele.appello@gsa.gov), the COR (stephen.haag@gsa.gov).

## SF30 List of Accounting Strings

Accounting String	Amount Obligated
EN-GS-11-P-16-YT-C-7173.2016.192X.11.P11B0001.PG54.PG413.N20.RDC03439.DC1432NA.080.....RDC03439DC1432NA.CIPIMP.1..	(b) (4)
EN-GS-11-P-16-YT-C-7173.2017.192X.11.P11B0001.PG54.PG413.K01.RDC03608.DC1432NA.083.....	
EN-GS-11-P-16-YT-C-7173.2017.192X.11.P11B0001.PG54.PGL11.V04.RDC03690.DC1432NA.084.....	
EN-GS-11-P-16-YT-C-7173.2017.192X.11.P11B0001.PG54.PGL26.V04.RDC03690.DC1432NA.084.....	

					PAGE	OF
					5	7
ITEM NO., FORM OR STOCK NUMBER	DESCRIPTION OF ARTICLES OR SERVICES	QUAN-TITY	UNIT OF ISSUE	UNIT PRICE	AMOUNT	
0001	<p>Design/Build Replacement of Underground Hot Water Loop</p> <p>The general scope of work will consist of: inspection, testing, analysis, design and installation by a Design/Build team with a registered professional engineer. After the design has been approved, the Contractor will furnish the necessary manpower, supervision, material and equipment to remove all accessible underground piping, valves and related accessories. The Contractor will install a new corrosion protected underground piping system with new valves which meets the design requirements of the hot water loop. All design and work under this scope of work will be in accordance with IMC, OSHA, and any applicable jurisdictional codes or regulations. PERIOD OF PERFORMANCE: 120 DAYS FROM NTP EN-GS-11-P-16-YT-C-7173.2016.192X .11.P11B0001.PG54.PG413.N20 .RDC03439.DC1432NA.080.... .RDC03439DC1432NA.CIPIMP.1..</p> <p>Obligated: (b) (4)</p> <p>PoP: 09/08/2016 - 10/15/2017</p>	(b) (4)				

ITEM NO., FORM OR STOCK NUMBER	DESCRIPTION OF ARTICLES OR SERVICES	QUAN-TITY	UNIT OF ISSUE	UNIT PRICE	AMOUNT
0002	MOD PS02 EMERGENCY UNDERGROUND HOT WA PIPE REPAIRS. Provide all materials, equipment, tools, labor and equipment to excavate and repair medium temperature hot water supply and return line. EN-GS-11-P-16-YT-C-7173.2017.192X .11.P11B0001.PG54.PG413.K01 .RDC03608.DC1432NA.083..... Obligated (b) (4)  PoP: 09/08/2016 - 10/15/2017	(b) (4)			
0003	MOD PS03 Per the scope of work, provide testing and sampling of suspected asbestos containing materials (ACM) and extend the POP 229 calendar days to 10/15/2017. EN-GS-11-P-16-YT-C-7173.2017.192X .11.P11B0001.PG54.PGL11.V04 .RDC03690.DC1432NA.084..... Obligated: (b) (4)  PoP: 09/08/2016 - 10/15/2017	(b) (4)			
0004	MOD PS04 Per the scope of work, conduct abatement of Asbestos Containing Materials (ACM) and extend POP 30 days	(b) (4)			

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					7	7
ITEM NO., FORM OR STOCK NUMBER	DESCRIPTION OF ARTICLES OR SERVICES	QUAN-TITY	UNIT OF ISSUE	UNIT PRICE	AMOUNT	
	EN-GS-11-P-16-YT-C-7173.2017.192X .11.P11B0001.PG54.PGL26.V04 .RDC03690.DC1432NA.084..... Obligated: (b) (4)  PoP: 09/08/2016 - 11/15/2017					

REQUISITION/ PROCUREMENT REQUEST FOR EQUIPMENT SUPPLIES OR SERVICES (Instructions on reverse)					PAGE 1 OF 3 PAGES		
2. REQUISITION/PROCUREMENT REQUEST NO. EQWPMA-16-5127-M0008		3. ACT NUMBER EN-GS-11-P-16-YT-C-7173		4. DATE PREPARED 6/7/2017		5. JOB/PROJECT NUMBER	
6. TO (Stockroom/Contracting office, Name and Location) GSA,FACILITIES MANAGEMENT & SERVICE PROGRAMS DIVISION 301 7TH STREET SW ROOM 3660 WASHINGTON , DC 20407				7. FROM (Requisitioning office, Name, Symbol, Location and Telephone Number) GSA,FACILITIES MANAGEMENT & SERVICE PROGRAMS DIVISION WPMA 301 7TH STREET SW ROOM 3660 WASHINGTON , DC 20407 202.205.8950			
8. FOR INFORMATION CALL (Name and Telephone Number) Philip Kost - 202-401-7075				9. RECEIVING OFFICE (Name, Symbol and Telephone Number) GSA,FACILITIES MANAGEMENT & SERVICE PROGRAMS DIVISION WPMA 202.205.8950			
10. ACCOUNTING CLASSIFICATION				11. SHIP TO (Address, ZIP Code and Telephone Number)			
FUND	ORG. CODE	B/A CODE	O/C CODE	3801 Nebraska Avenue WASHINGTON , DC 20016			
FUNC CODE	C/E CODE	PROJ/POS. NO.	CC-A				
W/ITEM	CC-B	PRT/CRFT SEE LINE ITEMS	12. CONTRACT NUMBER GS-11-P-16-YT-C-7173				
ITEM NO. FORM OR STOCK NUMBER (13)	DESCRIPTIONS OF ARTICLES OR SERVICES (14)			QUAN-TITY (15)	UNIT OF ISSUE (16)	UNIT PRICE (17)	AMOUNT (18)
	See below for additional information						
IF ADDITIONAL SPACE IS REQUIRED, USE GSA FROM 49A, REQUISITION/PROCUREMENT REQUEST				19. TOTAL AMOUNT INCLUDING CONTINUATION		\$1,622,912.00	
20a. TYPED NAME AND TITLE OF FUND CERTIFYING OFFICAL				21a. TYPED NAME OR REQUISTIONER Susan Mace			
20b. SIGNATURE ERIN MCGEE		DATE		21b. SIGNATURE		DATE	
22. LIST ATTACHMENTS Committed				23a. TYPED NAME OF APPROVING OFFICAL John Stewart			
				23b. SIGNATURE		DATE	
				24. SHIPPED BY <input type="checkbox"/> FREIGHT <input type="checkbox"/> PARCEL POST <input type="checkbox"/> EXPRESS <input type="checkbox"/> MAIL			
				25. FILLED BY		26. PACKED BY	
				27. CHECKED BY			
				28. BILL OF LADING NUMBER		29. DATE SHIPPED	

GENERAL SERVICES ADMINISTRATION

GSA FORM 49 (REV. 7-91)

**REQUISITION/PROCUREMENT REQUEST FOR  
EQUIPMENT, SUPPLIES OR SERVICES (Continuation)**

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2. REQUISITION/PROCUREMENT REQUEST NO.  EQWPMA-16-5127-M0008	3. ACT NUMBER  EN-GS-11-P-16-YT-C-7173	4. DATE PREPARED  06/07/2017
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ITEM NO., FORM OR STOCK NUMBER	DESCRIPTION OF ARTICLES OR SERVICES	QUAN- TITY	UNIT OF ISSUE	UNIT PRICE	AMOUNT
0001	Design/Build Replacement of Underground Hot Water Loop The general scope of work will consist of: inspection, testing, analysis, design and installation by a Design/Build team with a registered professional engineer. After the design has been approved, the Contractor will furnish the necessary manpower, supervision, material and equipment to remove all accessible underground piping, valves and related accessories. The Contractor will install a new corrosion protected underground piping system with new valves which meets the design requirements of the hot water loop. All design and work under this scope of work will be in accordance with IMC, OSHA, and any applicable jurisdictional codes or regulations. PERIOD OF PERFORMANCE: 120 DAYS FROM NTP WPMA-16-5127.2016.192X.11 .P11B0001.PG54.PG413.N20.RDC03439 .DC1432NA.080.... .RDC03439DC1432NA.CIPIMP.1.. Committed: (b) (4)  PoP: 09/08/2016 - 10/15/2017	(b) (4)			
0002	MOD PS02 EMERGENCY UNDERGROUND HOT WATER PIPE REPAIRS. Provide all materials, equipment, tools, labor and equipment to excavate and repair medium temperature	(b) (4)			



**REQUISITION/PROCUREMENT REQUEST FOR  
EQUIPMENT, SUPPLIES OR SERVICES (Continuation)**

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2. REQUISITION/PROCUREMENT REQUEST NO. EQWPMA-16-5127-M0008		3. ACT NUMBER EN-GS-11-P-16-YT-C-7173		4. DATE PREPARED 06/07/2017		
ITEM NO., FORM OR STOCK NUMBER	DESCRIPTION OF ARTICLES OR SERVICES	QUAN- TITY	UNIT OF ISSUE	UNIT PRICE	AMOUNT	
0003	hot water supply and return line. WPMA-16-5127.2017.192X.11 .P11B0001.PG54.PG413.K01.RDC03608 .DC1432NA.083..... Committed: (b) (4)					
	PoP: 09/08/2016 - 10/15/2017					
0004	MOD PS03 Per the scope of work, provide testing and sampling of suspected asbestos containing materials (ACM) and extend the POP 229 calendar days to 10/15/2017. WPMA-16-5127.2017.192X.11 .P11B0001.PG54.PGL11.V04.RDC03690 .DC1432NA.084..... Committed: (b) (4)	(b) (4)				
	PoP: 09/08/2016 - 10/15/2017					
0004	Abatement of Asbestos Containing Material - CE 4 Per the scope of work, conduct abatement of Asbestos Containing Materials (ACM) and extend the POP 30 days to 11/15/2017. WPMA-16-5127.2017.192X.11 .P11B0001.PG54.PGL26.V04.RDC03690 .DC1432NA.084..... Committed (b) (4)	(b) (4)				
	PoP: 09/08/2016 - 11/15/2017					

## **SCOPE OF WORK**

May 15, 2017

**Modification: PS 04**

**CE#: 4**

**ADDITION to CONTRACT: \$TBD**

Contract: GS-11P-16-YT-C-7173  
Project: Design Build to Replace Underground Hot Water Loop (NAC)  
Funding: BA54

Contractor shall provide all necessary labor, material and equipment necessary to perform the work described in this modification as an ADDITION to their contract in the amount of **\$TBD**. Contract completion date shall be extended (see CE#3 below).

### **CE# 4 – Abatement of Asbestos Containing Materials**

- Furnish all supervision, equipment, labor and material required for asbestos abatement within existing hot water piping project work areas as noted in the report for the hazardous materials investigation for the “DHS NAC Hot Water Loop Replacement” prepared by Aerosol Monitoring & Analysis, Inc. (dated 5/1/2017).
- Abatement shall include the following materials/locations, within immediate and adjacent areas to be disturbed during work, which have been determined to be asbestos containing by laboratory analysis and/or assumption:
  - **Bulk Sample Laboratory Results**
    - Flange Gaskets (NAC 03 MER)
    - Flange gaskets (Assumed to be present in MERs in NAC 15, 18 & 19)<sup>1</sup>
    - Exterior white window caulk (NAC 04 MER)
    - Pipe and pipe fitting insulation (Assumed to be present within underground pipe chases)<sup>2</sup>

1. Contractor was unable to identify if flange gaskets exist in these locations, for this report it is assumed they are present.

2. Contractor is assuming that asbestos containing pipe and pipe fitting insulation may exist within underground pipe chases associated with the hot water loop throughout the “*DHS NAC Hot Water Loop Replacement*” project scope of work areas. Pipe and pipe fitting insulation installed as part of the original construction of the DHS NAC Campus has been previously documented to be an ACM.

- **Settled Dust Results (presence of asbestos identified on floors)**
  - NAC 4 (MER & crawl space)
  - NAC 7 (MER & crawl space)

- NAC 13 (MER G-001-A)
- NAC 15 (SW side of boiler building)
- NAC 17 (Exterior pit & MER G-016)
- NAC 19 (MER G-001-H)
- **Composite Soil**
  - NAC7 (crawl space)
  - NAC17 (MER G-016 – Mechanical Pit)
- Practice all precautions necessary to protect the health and safety of facility employees, visitors, and facility occupants, and to prevent the loss of or damage to property and the environment. These procedures are identified in GSA Health and Safety Specification 01546.
- Reference and comply with all requirements in GSA Specification 02085 – Asbestos Abatement Procedures for this work
- Clean work area.

Settlement of this change includes all cost, direct, indirect, impact and delay associated with this change order. The modification includes all fees thereof including overhead (direct and indirect), profit, general conditions and any addition in time shall relate to the critical path of the project schedule.

All other terms and conditions remain unchanged.



# Proposed Change Order

# 3

**Date:** 5/16/2017

**Project:** GSA NAC Design-Build Hot Water Loop

3801 Nebraska Ave., NW  
Washington, DC 20407

**Contract No.:** GS-11-P-16-YT-C-7173

**To:** John Stewart, Project Manager

US GSA 301 7th Street SW Washington, DC 20407

**The Contract is requested to be modified as per the following additional scope:**

Subject:

Asbestos Abatement

1. Add for all work requested.

(Change Order Amount)

Previous Approved Change Order Amount

(Base Contract)

(New Contract Total) \$ 1,545,330.54

(b) (4)

## Contractor's Request for Change Order - Proposed Scope of Work

Abatement in NAC3, NAC4, NAC7, NAC13, NAC15, NAC17, and NAC19.

Scope of work detailed by PS04 Scope of Work dated May 15 2016 and as detailed in attached proposal from Abatement Sub-Contractor, Retro Environmental.

**CONTRACT TITLE:**

Contract: GS-11-P-16-YT-C-7051

**GSA NAC Design-Build Hot Water Loop**

PRIME CONTRACTOR'S WORK			Revisions/Comments
1 Direct Materials		(b) (4)	
2 Direct Labor			
3 Rental Equipment			
4 SUBTOTAL	add lines 1 - 3		
5 Prime's Overhead	% of line 4		
6 Prime's Profit	% of line 4		
7 GRAND SUBTOTAL	add lines 4 - 6		
Prime Remarks:			
SUB-CONTRACTOR'S WORK			Revisions/Comments
8 Direct Materials		(b) (4)	
9 Direct Labor			
10 Rental Equipment			
11 SUBTOTAL on Direct	add lines 8 - 10		
12 Sub-Contractors Overhead	% of line 11		
13 Sub-Contractors Profit	% of line 11		
14 SUBTOTAL on Direct	add lines 11 - 1		
15 2nd Tier Subcontractor Costs			
16 Overhead on 2nd Tier Subcontractor	% of line 15		
17 SUBTOTAL 2nd Tier	add lines 15 - 1		
18 GRAND SUBTOTAL	add lines 14 & 1		
Sub Remarks:			
19 Prime Grand Subtotal	Line 7	(b) (4)	
20 1st Tier Grand Subtotal	Line 18		
21 Primes Overhead on 1st Tier Sub	% of line 20		
22 GRAND SUBTOTAL	add lines 19-21		
23 Primes Bond	% of line 22		
24 TOTAL COST	add lines 22 & 23		

<b>BREAKDOWN OF DIRECT COSTS</b>					
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Date:	16-May-17
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Sheetmetal	(b) (4)
Laborer	
Carpenter	
Painter	
Electrician	
Plumber	
Pipefitter	
Superintendent	

ITEMS OF WORK FOR Prime Contractor	QTY	UNIT	MATERIAL		LABOR			EQUIPMENT		
			Unit Cost	Total Cost	Unit Cost	Total Cost		Days	Rate	Total
<u>General Condition</u>	(b) (4)									
Site Superintendant										
Suitability Coordinator										
01 31 00 Project Management & Coordination										
01 32 00 Construction Progress Documentation										
01 51 00 Temporary Utilities										
01 54 00 Construction Aids										
01 55 00 Vehicular Access and Parking										
01 71 00 Examination & Preperation										
01 74 00 Cleaning & Waste Management										
					</					

ITEMS OF WORK FOR Sub-Contractor 1st Tier	QTY	UNIT	subcontractors		Labor		R	EQU PMENT		
			Unit Cost	Total Cost	Unit Cost	Total Cost		Days	Rate	Total
Asbestos Abatement Contractor <i>Retro Environmental Inc.</i>	(b) (4)									
DIRECT Contractor's TOTALS				53,305.00						



Asbestos & Lead Abatement • Mold Remediation • Demolition  
Concrete Sawing • Floor and Surface Prep

May 12, 2017

DCM  
200 Federal Street, Suite 435  
Camden, NJ 08103

Attn: Caroline Dougherty  
856-479-9101  
[cdougherty@dcm-ae.com](mailto:cdougherty@dcm-ae.com)

Re: Cost Proposal/Asbestos Abatement/Department Of Homeland Security/3801 Nebraska Avenue/Retro# 2017-0646

Dear Ms. Dougherty,  
Retro Environmental, Inc., is pleased to submit the following cost proposal for the above referenced project. Retro proposes to provide all the necessary labor, equipment, material and supervision to perform the following:

NAC 03

- Pick-up and dispose of approximately three (3) 6" flanges/valves housing asbestos containing gaskets. DCM to physically cut-out flanges/valves.

NAC 07

- Pick-up and dispose of approximately three (3) 6" flanges/valves housing asbestos containing gaskets. DCM to physically cut-out flanges/valves.
- Decontaminate, via raking and HEPA vacuuming, soil crawl space floor (approximately 15'x15') of asbestos containing debris. Install 10-mil polyethylene over soil floor (approximately 15'x15').
- Decontaminate, via HEPA vacuuming and wet wiping, the concrete floor surrounding the circulators and the path of egress to the mechanical room door.

NAC 04

- Decontaminate, via HEPA vacuuming and wet wiping, approximately 100 square feet of concrete floor associated with the "water heater room."
- Decontaminate, via HEPA vacuuming and wet wiping, approximately 40 linear feet of crawl space/tunnel concrete flooring.
- Install a polyethylene barrier approximately 40 linear feet down the crawl space/tunnel from the water heater room.

NAC 13

- Decontaminate, via HEPA vacuuming and wet wiping, approximately 180 square feet (the entire room) of concrete flooring and all other horizontal and vertical surfaces.
- Pick-up and dispose of approximately three (3) 6" flanges/valves housing asbestos containing gaskets. DCM to physically cut-out flanges/valves.

NAC 15

- Pick-up and dispose of approximately six (6) 6" flanges/valves housing asbestos containing gaskets. DCM to physically cut-out flanges/valves.
- Decontaminate, via HEPA vacuuming and wet wiping, the concrete floor surrounding the circulators and the path of egress from the mechanical shop office just in front of the boilers back to the entrance door.

NAC 17

- Pick-up and dispose of all debris located in the "pit" located below the floor grate.
- Decontaminate, via HEPA vacuuming and wet wiping, the concrete floor of the pit.
- Decontaminate, via HEPA vacuuming and wet wiping, the concrete floor surrounding the pit area and the path of egress from the back door to the front door.
- Decontaminate the 'outside pit' (approximately 3'x3').

NAC 19

- Decontaminate, via HEPA vacuuming and wet wiping, approximately 900 square feet of concrete floor surrounding the circulators/valves in addition to a 15' wide patch from this area to the main entrance door.
- Construct a mini-containment within the mechanical room.
- Take apart valves/flanges and remove asbestos containing flange gaskets associated with two (2) valves. Valves to be turned over to DCM at the completion of gasket removal.

**Lump Sum Price For This Work.....\$53,305.00**

**Exclusions/Expectations:**

- A) Retro to have free and unrestricted use of water and electric for the duration of the project.
- B) Price includes general asbestos liability insurance.
- C) Third party area and/or final air sampling is included.
- D) A wage rate of \$27.15 for a hazardous materials handler (form mechanical equipment) will be used for all of the above work.
- E) Any/all temporary protection is not included.
- F) The above price includes the District of Columbia asbestos abatement and permit and associated fees.

Should you have any questions or require any additional information please do not hesitate to contact this office.

Sincerely,  
RETRO ENVIRONMENTAL, INC.

(b) (6)

Michael J. Brower  
Project Manager





GSA,PBS, National Capital Region

**June 6, 2017**

**FROM: TONY O. HUBBARD**  
Contracting Officer  
Office of Acquisition, Repair & Alterations Center 2

**TO: STEPHEN HAAG**

**SUBJECT:** Notice of Appointment of Contracting Officer's Representative for contract number **GS-11-P-16-YT-C-7173** for the **Design-Build of the Hot Water Loop at the NAC**

1. I, **Tony O. Hubbard**, Contracting Officer hereby designate **Stephen Haag**, Contracting Officer's Representative as my authorized representative to administer contract number **GS-11-P-16-YT-C-7173** awarded to **DCM Architecture & Engineering LLC**; in accordance with FAR 42, GSAM 542.202 and 543.202. You are delegated the contract administration duties as described herein for this contract. You are responsible for all duties listed and have no authority to re-delegate any assigned responsibilities. This delegation applies only to this contract and shall terminate on completion of the contract or by action of the contracting officer.
2. You are authorized by this delegation to take action with respect to the following terms and conditions of the contract:
  - a. Verify that the contractor performs the technical requirements of the contract in accordance with the contract terms, conditions, and specifications.
  - b. Maintain liaison and direct communications with the contractor. Written communication with the contractor and other documents pertaining to the contract shall be signed as COR with a copy furnished to the CO for the official contract file. Any interpretation of technical requirements shall be issued in writing to the contractor.
  - c. Monitor the contractor's performance and notify the contractor, in writing, of deficiencies observed during surveillance, and direct appropriate action to effect correction. Verify that corrective action has been taken. Record and report in writing to the CO, incidents of faulty or nonconforming work, delays, or problems which may have a significant impact on the completion of this contract and which are beyond your authority to solve.
  - d. All HSPD-12 clearance activities required for contractor personnel in performance of this contract. As part of this duty you are responsible for collecting any government issued IDs when a contract employee finishes their duties associated with this contract. All IDs must be collected at the end of the contract.
  - e. Ensure that any Government furnished property is available when required, per the contract. You are responsible in accordance with PBS 3490.2,

U.S. General Services Administration  
301 7<sup>th</sup> Street, SW  
Washington, DC 20407  
[www.gsa.gov](http://www.gsa.gov)

Document Security for Sensitive But Unclassified Building Information, for ensuring that the contractor complies with the contract requirements for the handling of documents that are Sensitive But Unclassified.

- f. Monitor schedules and progress to ensure compliance with the requirements.
- g. Enforce compliance with the wage determinations included in the contract. Ensure wage determinations are posted prominently at all times and that certified payrolls are collected weekly in accordance with FAR 52.222-8. Periodically interview workers for proper Davis-Bacon wage classifications and correct wages and report to the Contracting Officer any disproportionate number of laborers, helpers, and apprentices to journeymen. Improper classifications or payment of wages shall be reported to the Department of Labor.
- h. Prepare payment packages and approve all progress or partial payments. You are not authorized to approve the final payment under the contract. Payments shall be based on a schedule of values for work in place and completed. You are responsible for ensuring that all payment are proper in accordance with the regulations.
- i. Monitor the contractor's quality control, compliance with environmental laws/other environmental requirements and all safety requirements.
- j. All changes in excess of your authority or outside the intent/scope of work to be performed are to be submitted to the CO for approval and must include all necessary concurrences, justifications, financial and technical backup documentation. Any change order is subject to the availability of funds. When a change order is not forward priced, the supplemental agreement (contract modification) reflecting equitable adjustment in contract terms must be approved by the CO.
- k. Prior to any Show Cause, Final Decision, or Termination action being rendered on this contract, you shall provide the CO with all pertinent correspondence, specifications, drawings, records, etc., relative to the dispute, along with your recommendation. No Final Decision shall be considered requested of the CO until the Contractor (not a Subcontractor) has presented his position in writing to the CO and has requested a Contracting Officer's Final Decision in accordance with FAR 33. Upon the request of the Contracting Officer or the Contractor, you shall make all arrangements for a meeting to discuss the dispute and be prepared to present your position at that time.
- l. Contractor performance records must be prepared and maintained throughout the duration at major milestones. The contract performance will be documented in the Contractor Performance Assessment Reporting System (CPARS). The website for CPARS is <http://www.cpars.gov>. The Contracting Office will initiate your access to the system for this contract. Upon request by the Contracting Officer you must input performance data into the system for the Contracting Officer's approval. At a minimum this will be annually or at completion of the contract.
- m. If the contract is a small business set-aside, including 8(a) contract, you are responsible for ensuring the contractor complies with FAR 52.219-14, Limitations on Subcontracting and submits with each payment request a

certification that he is in compliance with this requirement.

- n. If the contractor is a large business, you are responsible for reviewing of the respective Electronic Subcontract Reporting System (eSRS) in accordance with FAR clauses 52.219-9 and 52.219-16 and monitoring his compliance with the plan.
3. You are further required to maintain adequate records and documentation to sufficiently describe the performance of your duties as COR during the life of this contract and distribute such records to the CO and official contract file as applicable. At a minimum, the COR file shall contain the following:
    - a. A copy of the appointment letter from the CO and proof of COR/COTR training.
    - b. A copy of the contract, delivery orders and all modifications thereto.
    - c. All correspondence initiated by you concerning performance of the contract.
    - d. Memoranda for the record of minutes of all meetings or discussions with the contractor, or others.
    - e. Records pertaining to the contractor's performance and quality control.
    - f. Records pertaining to all government furnished property. The record should contain the date and the condition of the property provided, the date and condition of the property when returned.
    - g. Certification of receipt and inspection of services delivered in support of payment requests. All payment request documentation including payrolls, subcontractor invoices and other requirements of the contract payment clauses.
  4. Your attention is also directed to the Anti-Deficiency Act. You are responsible for monitoring the obligation of funds and assuring that no commitment of funds beyond the amount authorized under this contract is made without prior pre-validation and approval.
  5. Limitations to your authority.
    - a. The primary government representative responsible for the management and administration of this contract is the CO.
    - b. Your authority is limited to the specifics of this delegation. You are NOT empowered in any way obligate the payment of money by the government without properly executed change to the contract. This includes taking any action, either directly or indirectly that could result in a change in cost, quantity, quality, place of performance, delivery schedule, or any other terms and conditions of the contract.
    - c. You are not authorized to render a final decision under the "Disputes" clause, approve final payment, or authorize any waiver of, or deviation from, the contract clauses, terms and conditions or direct performance of work other than that required by the contract.
    - d. You are cautioned to ensure that the contract does not become a personal service contract through your actions or the actions of other government personnel who may assist you in the performance of your duties.

**e. You may be held personally liable for an unauthorized act.**

6. All personnel engaged in contract and related activities shall conduct business dealing with industry in a manner above reproach in every aspect and shall protect the U.S. Government's interest, as well as maintain its reputation for fair and equal dealings with all contractors.
7. Should you have direct or indirect financial interest that would place you in a position where there is a conflict between your private interest and the public interest of the United States, you shall advise your supervisor of the conflict so that appropriate actions can be taken. You shall avoid the appearance of such conflict to maintain public confidence in the U.S. Government's conduct of business with the private sector.
8. This designation shall remain in effect throughout the life of this contract unless revoked by the CO. Such termination shall be in writing. If your designation is revoked for any reason before completion of this contract, you shall brief your successor on the current status of the contract. If you are reassigned or separated from service, you shall request termination and relief from your duties in advance of reassignment or separation to permit timely selection and designation of a successor.
9. You are required to acknowledge receipt of this appointment in the appropriate spaces provided below. The original document should be returned for retention in the contract file. Your signature also serves as certification that you have read and understand the contents of this document.

**Appointment of  
Contracting Officer's Representative/Contracting Officer's Technical  
Representative  
Contract number GS-11-P-16-YT-C-7173  
Design-Build Hot Water Loop at the NAC**

(b) (6)

Tony O. Hubbard, GSA Contracting Officer, R&A Center 2

Date

**Receipt of this appointment for the abovementioned contract is hereby acknowledged.**

(b) (6)

Stephen Haag, PBS NCR, Potomac Service Center

Date